

BARTON RESIDENTS' ASSOCIATION

C/o The Village Hall, Barton, Richmond, North Yorkshire, DL10 6

CONSTITUTION OF THE BARTON RESIDENTS' ASSOCIATION

1. NAME

The name of the organisation shall be ***Barton Residents' Association*** (hereafter referred to as the Association).

2. OBJECTIVES

- The objectives of the Association are to protect and improve conditions and amenities in the area of the Barton Civil Parish for the benefit of members and their families.
- In order to do so, the Association is committed to representing the views of residents in its area of operation.
- The Association will uphold equal opportunities and work towards good relations amongst all members of the community, specifically prohibiting any conduct that discriminates or harasses on grounds of race, religion, disability, age, political belief, sex or sexual orientation.

3. MEMBERSHIP

- a) Membership shall be open to all residents, irrespective of tenure, in Barton, providing their membership is registered by signing their name and address at a meeting of the Association.
- b) The Committee shall have power to restrict membership and to grant honorary membership where considered desirable.
- c) An Honorary Member shall have the rights and privileges of an ordinary member.
- d) The Annual General Meeting may at its discretion appoint a President. Such a title shall be honorific.
- e) All voting members must be at least 18 years of age.
- f) Membership shall cease immediately upon a person leaving the Barton

Civil Parish.

- g) The Committee may unanimously and for good reason terminate the membership of any individual or member organisation, provided that the individual concerned or the appointed representative of the member organisation concerned shall have the right to be heard by the Committee, accompanied by a friend, before a final decision is made.
- h) Individuals (over the age of 18 years) who are interested in furthering the work of the Residents' Association and who have paid such annual subscription (if any) as may be laid down from time to time by the Committee.
- i) Membership shall be free of subscription; from time to time collection tins shall be placed at the Meeting to raise monies for basic administration and costs

4. THE COMMITTEE

- a) A committee shall be elected at the Annual General Meeting (AGM) of the Association and shall serve for 12 months.
- b) The committee shall consist of at least 8 members, who shall have the power to co-opt other members on to the committee, during the course of the year. All members will have voting rights.
- c) The Annual General Meeting shall elect from within the committee a Chairperson, Secretary and Treasurer. No committee member shall fill more than one position.
- d) The committee and office bearers shall make and carry out decisions in accordance with the objectives of the Association.
- e) Meetings of the committee shall be open to any member of the Association who wishes to attend.

There must be at least 4 of the committee members present and at least 8 members for any decisions to be made at a committee meeting.

- h) Committee members may be co-opted from members to fill casual vacancies throughout the year.
- i) Committee members can be voted off if they have not attended three consecutive meetings without good reason and have not submitted their apologies.

- k) The committee shall from time to time appoint working groups to report on items of common interest to the Association.

5. CONDUCT OF BUSINESS OR STANDING ORDERS

- a) Members may speak only through the Chair.
- b) A simple majority voted in through a show of hands, or a secret ballot will agree decisions. In the event of equality of votes the Chairman shall have a casting vote.
- c) Meetings will end at the time agreed by the committee unless all those present agree to extend the meeting.
- d) Any offensive behavior, including racist, ageism, sexist or inflammatory remarks will not be permitted.
- e) Any member who brings the group into disrepute or refuses to comply with the constitution shall be expelled on a majority vote of the full committee.
- f) Any such member will have the right to appeal within 28 days of the expulsion. The appeal shall be heard by the membership at a Special General Meeting called for that purpose.
- g) The Secretary shall deal with all correspondence.
- h) Agendas will be distributed to the membership at least 14 days before a meeting, where possible. Additional Items for the agenda should be forwarded to the Secretary and Chair seven days before the meeting, where possible.
- i) Minutes will be distributed to the membership [7] days after a meeting, where possible. They shall be posted on the Internet and on all Village Notice Boards

6. FINANCES

- a) "The fund" shall mean and include subscriptions and all money or other property at any time or times hereafter paid or transferred to and accepted by the Committee. All funds where appropriate shall be kept in a bank account that may be opened in the name of the Association by agreement of the Committee.
- b) The fund shall be and under the control of the Committee. The Secretary, Treasurer and the Chairperson shall be signatories on the account and all cheques shall require two of these signatures.

- c) All expenditure shall be agreed and controlled by the committee. Receipts should be acquired for all expenditure over £10 pounds.
- d) Once a year, the accounts will be independently audited and presented to the Annual General Meeting of the group.
- e) All correspondence of the group including the bank statement (if appropriate) shall be addressed to the Secretary.

7. PUBLIC MEETINGS

- a) Public meetings of the members shall be regularly held to discuss matters of importance and to keep the members fully informed of the Association activities.

In the first year there will be at least 4 full public meetings.

Each Subsequent AGM shall determine the minimum number of public meetings to be held in the following year.

- b) Members shall be given 14 days notice of a public meeting.
- c) All votes shall be decided by a simple majority of the members present. This applies to all meetings of the Association.
- d) Any member, having the written support of 20 other members, may request the committee to call a Special Public Meeting of the Association. The committee shall call the meeting within 21 days of receiving this written request.

8. ANNUAL GENERAL MEETING (AGM)

- a) An AGM shall be held every year to discuss the activities of the Association, to receive the audited accounts and to elect the committee.
- b) The AGM shall be held at a suitable venue to accommodate as many members as possible.
- c) The quorum shall be a minimum of 15 Member attendees.
- d) At least 14 days' notice needs to be given to members of the AGM.
- e) At the AGM the resignation of all Committee members will be accepted and a new Committee elected.

9. DISSOLUTION

If the Association is wound up or dissolved, and after all its debts and liabilities have been satisfied there remains any property, it shall not be paid to or distributed among members of the Association. But shall be given or transferred to some other Association or Associations having objects similar to the objects of this Association. If that cannot be done, then distribution may be made to some other charitable object.

10. ALTERATION OF RULES

Alteration of these Rules shall be made only at an Annual General Meeting or a Special General Meeting. Written notice of any proposed alteration must be in the hand of the Secretary at least twenty-one days before the date of the meeting.

11. AVAILABILITY OF RULES

A copy of these Rules shall be available on application to the Secretary.